

CARSON CITY SCHOOL DISTRICT
1402 West King Street
Carson City, Nevada
Tuesday, August 13, 2013

SCHOOL BOARD MEETING

LOCATION OF MEETING: **Sierra Room**
 Community Center
 851 E. William Street
 Carson City, Nevada

CALL TO ORDER – 7:00 P.M.

1. Flag Salute: **Laurel Crossman**

2. Adoption of the Agenda, as submitted – **for possible action (public comment will be taken prior to any action).**
 Please Note: The Board reserves the right to (1) take items in a different order, (2) combine two or more Agenda items for consideration, and (3) to remove an item from the Agenda or delay discussion relating to an item on the Agenda at any time, in or to accomplish the business on the Agenda in the most efficient manner.

3. Superintendent's Report – **for information only.**
 *Follow-up on inquiries made to the Superintendent
 - Amy Pauly, 1st Place Winner, Conventional Bus Category, Nevada School Bus Safety Rodeo
 - Announcements

4. Board Reports/Board Member Comments – **for information only.**
 - Announcements

5. Association Reports – **for discussion only.**

6. Public Comment – Comments may be made by members of the public on any matter within the authority of this Board. Although members of the Board may respond to questions and discuss issues raised during Public Comment, no action may be taken on such a matter until the matter is placed on an agenda for action at a meeting of the Board. In making Public Comment, speakers are asked to sign in, speak into the microphone at the podium, identify themselves for the record, not simply repeat comments made by others and limit comments to no more than three (3) minutes. Please note that Public Comment will be taken on any item on this agenda on which action may be taken, before action is taken on the item. – **for discussion only.**

7. Informational Update on the Carson City School District **Dr. Steve Pradere**
 Race to the Top Grant – **for discussion only.**

8. Presentation on Senate Bill 305; Work Credit and Internships **Richard Stokes**
 for High School Students – **for discussion only.**

9. Informational Update on the District’s Implementation of Full-Day Kindergarten, as Required by the 2013 Session of the Nevada Legislature - **for discussion only.** **Susan Keema**
10. Informational Update on Staffing for the 2013-2014 School Year, including a Report on the District’s efforts to fill Vacant Positions – **for discussion only.** **Dr. Jose Delfin**
11. Approval of Consent Agenda – **for possible action (public comment will be taken prior to any action).**

ALL MATTERS LISTED UNDER THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND MAY BE ACTED UPON BY THE CARSON CITY BOARD OF SCHOOL TRUSTEES WITH ONE ACTION AND WITHOUT EXTENSIVE HEARING. ANY MEMBER OF THE BOARD OR ANY CITIZEN MAY REQUEST THAT AN ITEM BE TAKEN FROM THE CONSENT AGENDA, DISCUSSED AND ACTED UPON SEPARATELY DURING THIS MEETING.

- a. Approval and Ratification of Purchase Orders and Payables, and Authorization for Signing of Warrant Registers, Payroll Journals and other orders for goods and services for Processing and Payment.
- b. Approval of Board Meeting Minutes.
- c. Notification of budget transfers for the prior month.
- d. Approval of employee leave requests.
- e. Approval of sick leave bank withdrawals.
- f. Request for permission for 16-year-old to withdraw from school to take GED.
- g. Request for permission for Home School/Charter High School students to participate in athletics at Carson High School.
- h. Request for permission for student exemption of required vaccinations pursuant to NRS 392.437
- i. Approval of Nevada Department of Taxation Quarterly Economic Survey
- j. Notification of Changes in the Classified and Nursing Staff, including New Hires and Terminations
- k. Approval of Offers of Employment to Certified Staff, Notice of Non-Hires, and Notice of Terminations

12. Requests for Future Agenda Topics

13. Adjournment

A copy of the Agenda of this meeting has been posted before 9:00 AM on Thursday, August 8, 2013, at the following locations: 1) Department of Education, 700 E. Fifth Street; 2) School Administration Office, 1402 W. King Street; 3) Carson City Public Library, 900 N. Roop Street; and 4) Carson City Manager's Office, 201 N. Carson Street.

Copies of supporting material may be requested from Mrs. Renae Cortez, Executive Administrative Assistant, at 1402 W. King Street, Carson City, NV 89703; by mail addressed to Mrs. Cortez at Carson City School District, Administrative Offices, P.O. Box 603, Carson City, NV 89702; by phone at (775) 283-2100 or by email to rcortez@carson.k12.nv.us. Copies of supporting material are available to the public at the District Office, 1402 W. King Street, Carson City, NV 89703, on the District website, www.carsoncityschools.com, and at the meeting on the date and place listed on the first page of this document.

Carson City School District is pleased to provide accommodations for individuals with disabilities. If you have a disability, please contact us at 775-283-2100, and we will provide assistance or accommodate you in any way that we possibly can.

[Watch the Board Meeting live at Access Carson City](#)

BOARD OF TRUSTEES MEETING

August 13, 2013

EXECUTIVE SUMMARY

- 7. Informational Update on the Carson City School District Race to the Top Grant**
The Strategic Plan and RTT-D project has provided a vision for the development of an extraordinary educational system. When fully implemented, the project will support students to exit Pioneer or Carson High School “College and Career Ready”. As we further develop this Learner Centered System our students will begin to see some significant changes in their day to day experiences. This includes a more comprehensive curriculum and student understanding of expectations that align with the new Common Core Standards. Our students will work closely with teachers to identify learning targets for each class and will be able to self-monitor and advocate for their own learning. In addition each student and their family will be connected with the professional opportunities identified in Nevada’s six career pathways and participate in numerous job related experiences. Highly effective educational organizations develop a series of self-monitoring systems to verify that students are meeting their educational growth. Our district is poised to begin the actual training and system development identified in the Strategic Plan and RTT-D project. This month’s presentation will highlight the work completed in the first six months of implementation and a general review of the timeline for future training and program implementation at each of the four sites.
- 8. Presentation on Senate Bill 305; Work Credit and Internships for High School Students**
Mr. Stokes will present information on Senate Bill 305, which allows high school students in grades 11 or 12 to receive 1 elective credit toward the credit requirements for graduation by completing a public or private internship. A copy of Senate Bill 305 is included in your board packet.
- 9. Informational Update on the District’s Implementation of Full-Day Kindergarten, as Required by the 2013 Session of the Nevada Legislature**
Senate Bill 522 provided approximately \$1,220,000 to support the addition of full-day kindergarten. Priority is given to schools with the highest free and reduced lunch populations. Carson City families have been notified in various ways; newspaper, school messenger, and the website. In addition, fliers have been distributed to preschools and other local business offices. Information will be provided on enrollment data, curriculum and facilities.
- 10. Informational Update on Staffing for the 2013-2014 School Year, including a Report on the District’s efforts to fill Vacant Positions**
Dr. Delfin will provide an update on staffing for the 2013-2014 school year.

Senate Bill No. 305—Senator Settelmeyer (by request)

CHAPTER.....

AN ACT relating to education; authorizing high school pupils who satisfy certain qualifications to complete a public or private internship and receive credit toward the academic credit requirements for graduation from high school; and providing other matters properly relating thereto.

Legislative Counsel's Digest:

Existing law establishes the academic subjects and courses of study which are required for pupils to receive a standard high school diploma in this State. (NRS 389.018-389.180) **Section 1** of this bill authorizes a high school pupil who is enrolled in grade 11 or 12 and who satisfies the qualifications prescribed by the board of trustees of the school district or the governing body of the charter school in which the pupil is enrolled to receive one elective credit toward the academic credit requirements for graduation from high school by completing a public or private internship of not less than 60 hours. **Section 1** also requires the board of trustees of a school district or the governing body of a charter school to obtain the approval of the State Board of Education before authorizing pupils to participate in such internships.

EXPLANATION - Matter in *bolded italics* is new, matter between brackets ~~omitted material~~ is material to be omitted.

THE PEOPLE OF THE STATE OF NEVADA, REPRESENTED IN
SENATE AND ASSEMBLY, DO ENACT AS FOLLOWS:

Section 1. Chapter 389 of NRS is hereby amended by adding thereto a new section to read as follows:

1. A pupil enrolled in grade 11 or 12 at a public school who is at least 16 years of age must be allowed to apply not more than one credit toward the total number of credits required for graduation from high school if the pupil successfully completes a public or private internship which has been approved pursuant to subsection 2 and which is of a duration of not less than 60 hours in a school year. The credit must be applied toward the pupil's elective course credits and not toward a course that is required for graduation from high school.

2. If the board of trustees of a school district or the governing body of a charter school obtains the approval of the State Board, the board of trustees or the governing body may authorize pupils enrolled in the school district or charter school who satisfy the qualifications prescribed pursuant to subparagraph (2) of paragraph (a) to participate in a public or private internship for the purpose of obtaining credit pursuant to subsection 1. If a board of trustees or governing body of a charter school authorizes



the participation in a public or private internship, the board of trustees or governing body shall:

(a) Prescribe:

(1) The fields, trades or occupations in which a pupil may complete a public or private internship, including, without limitation, agriculture, medical and health sciences, manufacturing and construction;

(2) The qualifications of a pupil for participation in a public or private internship;

(3) The manner in which a qualified pupil must apply for participation in a public or private internship; and

(4) The manner for verifying that a pupil has completed the requisite number of hours to qualify for credit; and

(b) Establish and maintain a nonexclusive list of participating businesses, agencies and organizations which offer the employment and supervision of pupils for the purposes of obtaining academic credit in a public or private internship pursuant to this section.

Sec. 2. (Deleted by amendment.)

Sec. 3. This act becomes effective:

1. Upon passage and approval for the purpose of adopting regulations and performing any other preparatory administrative tasks that are necessary to carry out the provisions of this act; and

2. On July 1, 2013, for all other purposes.



**CARSON CITY SCHOOL DISTRICT
 CONSENT AGENDA ITEM SUMMARY
 August 13, 2013**

EMPLOYEE LEAVE REQUESTS			
Name	Position/Subject	Location	Type of Leave
James Poss	Para Professional IV	CHS	FMLA

REQUEST WITHDRAWAL TO TAKE GED			
Name	Grade	School	

REQUEST ATHLETIC PARTICIPATION FOR HOMESCHOOL/CHARTERSCHOOL STUDENTS			
Name	Grade	School	Sport

REQUEST VACCINATION EXEMPTION PER NRS 392.437			
Grade	School	Personal	Religious

CARSON CITY SCHOOL DISTRICT - STAFF INFORMATION

August 13, 2013

ADMINISTRATIVE STAFF

2013-2014 - NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
None				

2012-2013 - RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
None					

CERTIFIED STAFF

2013-2014 - NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
Patricia Ababio	CTE/Computer Teacher	Carson High School	TBD	Replace - FY 14
Janelle Borden	Culinary Arts Teacher (1 Yr ONLY)	Eagle Valley Middle School	TBD	Replace - FY 14
Genevieve Christie	5th Grade Teacher	Fremont Elementary	TBD	Replace - FY 14
Susan Clarkson	Psychologist	Student Support Services	TBD	Replace - FY 14
Adam Coyan	Science Teacher (1 Year ONLY)	Carson High School	TBD	Replace - FY 14
Megan Harasha	Kindergarten Teacher (All Day)	Fritsch Elementary	TBD	New - FY 14
Krista Hightower	Kindergarten Teacher (All Day)	Bordewich/Bray Elementary	3/13/2013	New - FY 14
Tory Knutson	English Teacher	Carson High School	TBD	Replace - FY 14
Mary Larkin	Spanish Teacher	Eagle Valley Middle School	TBD	Replace - FY 14
Charles Mann V	Agriculture Science Teacher	Carson High School	TBD	Replace - FY 14
Stacey Myrehn	Library Media Specialist	Eagle Valley Middle School	TBD	Replace - FY 14
Morgan Ovard	Boys Physical Education Teacher	Carson Middle School	TBD	Replace - FY 14
Teresa Rose	2nd Grade Teacher	Empire Elementary	TBD	Replace - FY 14
Rachel Siekerman	8th Grade Math/Algebra Teacher	Carson Middle School	TBD	Replace - FY 14
Heather Thomas	Special Education Teacher	Seeliger Elementary	TBD	Replace - FY 14
William Zabelsky	Band Teacher	Carson High School	TBD	Replace - FY 14

2012-2013 - RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
Martina Akerley	1st Grade Teacher	Fremont Elementary	8/25/1988	7/31/2013	Retirement
Dorothy Draper	Counselor	Fremont Elementary	7/17/2008	7/31/2013	R.I.F.
Sara Jacobsen	Speech Therapist	Student Support Services	7/25/2012	7/31/2013	Resigned
Robin Ross	SFA Facilitator	Fremont Elementary	7/17/1992	7/31/2013	Retirement
Lorey Santos	Early Childhood Teacher	Student Support Services	7/17/2008	7/31/2013	Retirement

CARSON CITY SCHOOL DISTRICT - STAFF INFORMATION

August 13, 2013

CLASSIFIED STAFF

2013-2014 - NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
None				

2012-2013 - RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
Carol Brugger	Para Professional IV	Fremont Elementary	9/21/1990	7/31/2013	Retirement
Elizabeth LeMay	Bus Driver, Disabled Students	Transportation Dept.	1/27/1987	7/31/2013	Retirement

NURSING STAFF

2013-2014 - NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
None				

2012-2013 - RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
None					

EXECUTIVE STAFF

2013-2014 - NEW HIRES				
Name	Position/Subject	Location	Hire Date	New/Replace
None				

2012-2013 - RESIGNATIONS/RETIREMENTS					
Name	Position/Subject	Location	Hire Date	Term Date	Resign/Retire
None					

**MINUTES OF THE MEETING OF THE
CARSON CITY SCHOOL DISTRICT
BOARD OF TRUSTEES**

Tuesday, July 9, 2013

6:30 p.m.

CALL TO ORDER

The Regular Meeting of the Carson City School District Board of Trustees was called to order at 6:30 p.m. by Vice President Stacie Wilke-McCulloch at the Sierra Room, Community Center, 851 E. William Street, Carson City, Nevada.

ROLL CALL: Members Present
 Stacie Wilke-McCulloch, Vice President
 Ron Swirczek, Clerk
 Steve Reynolds, Member
 Joe Cacioppo, Member
 Laurel Crossman, Member
 Candace Stowell, Member
 Richard Stokes, Superintendent
 Mike Pavlakis, Legal Counsel

Members Absent
 Lynnette Conrad, President

Board Member, Ron Swirczek led the Pledge of Allegiance.

ACTION TO ADOPT THE AGENDA

It was moved by Mrs. Laurel Crossman, seconded by Mr. Ron Swirczek, **that the Carson City School District Board of Trustees adopt the agenda as submitted.** Motion carried unanimously. (Mrs. Conrad was not present for the vote.)

Board Vice President Stacie Wilke-McCulloch adjourned the meeting to closed session per NRS 288.220(4) to discuss labor relations with the District's Management Representatives.

The meeting reconvened from closed session at 7:00 p.m.

SUPERINTENDENT'S REPORT

- Classes resume at the Early Childhood Center on Monday, July 22, 2013

BOARD REPORTS

Mr. Cacioppo provided a report on Carson Middle School:

- Summer school ended on July 3, 2013; 30 students completed credits with a 95% pass rate
- Open House and "Sneak Preview" will be held on August 15, 2013 from 4:00 to 7:30 p.m.; students can pick-up their schedules, receive locker assignments and meet their teachers
- As part of Standard Student Attire (SSA), students can now wear white or navy polo shirts

Mrs. Wilke-McCulloch commented on the number of school supply drives taking place in town at several local businesses; Platinum Hair Salon, as well as Holmes and Mannikko Dental Office.

Mrs. Wilke-McCulloch will be attending the Nevada Association of School Boards (NASB) meeting at the end of July, 2013.

ASSOCIATION REPORTS

Ms. Ananda Campbell-Richards, representing Ormsby County Education Association (OCEA) officially welcomed Ms. Candace Stowell to the Board of Trustees. OCEA is looking forward to working with the Board and the District in the coming school year.

PUBLIC COMMENT

There was no public comment.

INFORMATIONAL UPDATE ON CONSTRUCTION PROJECTS ASSOCIATED WITH SINGLE POINTS OF ENTRY AT CARSON HIGH SCHOOL, PIONEER HIGH SCHOOL, FRITSCH ELEMENTARY SCHOOL, MARK TWAIN ELEMENTARY SCHOOL, FREMONT ELEMENTARY SCHOOL, BORDEWICH BRAY ELEMENTARY SCHOOL AND THE EARLY CHILDHOOD CENTER

Mr. Keith Shaffer, Bond and Capital Projects Manager provided an update on the process used in selecting and awarding Contractors as the Construction Managers at Risk (CMAR) for five projects, which involve seven sites, where single points of entry and security improvements will be constructed.

Mr. Shaffer presented a summary of the projects, which included the selected CMAR contractor, estimated construction budget and completion date. For some sites, the estimated completion date is not 100% complete; could be completed in phases. As an example, Mr. Shaffer explained that the project at Pioneer High School will require working with the Carson City Planning Division and Special Use Permits. The project may also incorporate some details of the Phase II Master Plan, which could take the project into October, 2013. This would not prevent them from managing the site, as the construction would take place in an isolated area. The new office area would not open until approximately January, 2014.

Mr. Shaffer explained that the CMAR ranking will be published on the district website. The CMAR process is different than a typical construction way of design, bid, and build. Mr. Shaffer summarized the process of using a CMAR; hire a general contractor, licensed in Nevada to perform as a Construction Manager. A Construction Manager at Risk is hired in accordance with Nevada Revised Statute (NRS) that allow them to serve as a consultant to help identify the logistics and planning of the project. The projects will consist of opening existing areas in the schools, with the need to know what is in the walls, ceilings, etc. Their assistance allows staff to finish plans with consultants in a Guaranteed Maximum Price (GMP).

Mr. Shaffer summarized the process in selecting the Construction Managers at Risk:

- Review qualifications and proposal
- Create a short list and interview selected candidates
- Per NRS, criteria is identified and based on their interview, candidates are ranked and awarded projects accordingly
- Pricing is not a part of the selection; selection is based on qualifications, proposal and how they could work with district staff and their ability to understand the process
- District requires them to fit their services within a prepared budget. If the project is not able to be built within the predetermined budget, the design is reevaluated to come within the selected budget.

The district received seven proposals, which were shortlisted to five contractors for interviews; Miles Construction, Shaheen Beauchamp Builders, LLC, CORE Construction Services of NV, Clark & Sullivan Construction and SMC Construction. The seven sites were bundled into five projects. The rankings of the interviews were:

- 1st – Miles Construction
- 2nd – Clark & Sullivan Construction

- 3rd – CORE Construction Services of NV
- 4th – Shaheen Beauchamp Builders, LLC
- 5th – SMC Construction

Mr. Shaffer commented on the point spread; high was 90 and the low was 74. The interview committee consisted of Mr. Shaffer, Mr. Mark Korinek, Manager of Operation Services, Mr. Anthony Turley, Director of Fiscal Services, and Architects, Mr. John Copolous and Mr. Darrin Berger. The contractors were independently ranked based on criteria of eight different points. Following discussions amongst the committee, it was determined that the projects would be awarded one per CMAR. The projects were ranked according to complexity and awarded accordingly:

- Miles Construction will be working on projects at Carson High School - \$875,000
- Shaheen Beauchamp Builders, LLC will be working on projects at Fremont and Mark Twain Elementary Schools; single point of entry equals approximately \$250,000 - \$300,000 of the \$1 million dollar budget. The additional portion is for Heating, Ventilation and Air Conditioning (HVAC), which will be completed by a mechanical sub-contractor.
- CORE Construction Services of NV will be working on the project at Fritsch Elementary School - \$650,000
- Clark & Sullivan Construction will be completing work at Bordewich Bray Elementary School and the Early Childhood Center - \$700,000
- SMC Construction was awarded the job for Pioneer High School - \$675,000

Mr. Shaffer explained that included in the CMAR process, are negotiations for pre-construction services; fees and pricing, which typically range from 1½ to 2% of the total amount. Mr. Shaffer has met with Principals', contractors, and custodians to review the plans for their site. In addition, based on the conceptual plans, some initial pricing has been received. The estimated construction budget includes the single point of entries, which added up to approximately \$3.2 million for the district. The 2010 Phase I Bond has approximately \$2.5 million that needs to be spent and made to go as far as it can. Once the CMAR is selected and the cost for the single points of entries are determined, the remaining Bond projects have been prioritized as alternates; 1 thru 10. The budgets listed include the security enhancements and single points of entries, along with the Bond projects, which totals approximately \$4.5 million.

Mr. Shaffer explained that work could begin in some of the buildings as early as the next two weeks; putting up temporary walls, dividing the construction area, etc. Construction will be segregated by the first of August in preparation for the first day of school.

Mr. Shaffer commented on statutory restrictions; from time of selection there is a 40 to 50 day period before they can have a sub-contractor on the job site. The process includes 21 days for advertising for qualifications of sub-contractors, 21 days of requesting proposals or bids, 10 days to vet the bids and provide a GMP to the district. The CMAR's were notified of being selected on June 21st; which began the timeline. Sub-contractors should be working on campuses by August 20, 2013, with most single point of entry construction being completed in October, 2013. Some construction work may take place at night.

Mr. Reynolds asked if there is a project size or amount when the CMAR process doesn't make sense. Mr. Shaffer believes a project under \$250,000 may not warrant a CMAR. In speaking with colleagues and associates in other areas, they work to determine the complexity of work and/or the project. Previously, Mr. Shaffer never thought he would do a CMAR project for less than \$1 million; however, based on his experience in the last five years, he has changed his mind. He now looks at the complexity of work and/or project prior to making a decision.

Mr. Cacioppo commented on the benefit of having a CMAR for these projects; timing, pricing, etc.

Mrs. Wilke-McCulloch asked if there have been any changes to what was previously presented to Board members. Mr. Shaffer commented on a change at Bordewich Bray Elementary School; office is currently located on the south side of the school, which opens to the parking lot behind the school; buses also drop students in the same location. During the design process, they identified that the initial single point of entry, is not located in a good place. In addition to the buses, parents are not allowed to drive in this area; therefore, parents would have to park on King Street. At the same cost, suggestions have been made to swap the office and library; moving the office to King Street. The first option included additional square footage of approximately 2,200 square feet to the building. The grading was not good and the drainage was challenging. Mr. Shaffer noted that new construction has been eliminated; the library will be duplicated in the current office area. The structural component and shell of the office is exactly the same. The office will be relocated to the where the current library location, allowing easy access to the office for parents parking on King Street. The costs are still within the budgeted amount.

INFORMATIONAL UPDATE ON THE STATUS OF FULL-DAY KINDERGARTEN IN THE DISTRICT

Mrs. Susan Keema, Associate Superintendent of Educational Services presented a power point on the roll-out plan for Full-Day Kindergarten in the district. (A copy is included in the permanent record.) In addition, Mr. Turley will provide an explanation on how money from the General Fund will be used differently regarding Assembly Bill 522 (AB522).

During the Legislative Session, AB522 provided funding for full-day kindergarten; the district received 17 full-time equivalent (FTE) positions. The legislature provided \$66,000 towards the salary for each position, which pays for approximately 2/3 of the position. The Legislators wanted the kindergarten classes to be smaller; therefore, they provided an additional 4.5 FTE positions to help keep class sizes small. Mrs. Keema reiterated that the 17 FTE positions are only for full-day kindergarten positions and the 4.5 FTE positions can be for either ½ day or full-day programs.

Accountability of AB522:

- Keep pupil ratio at 21:1, based on site level numbers. The report Mrs. Keema provides in the Fall has the district wide average.
- Classes can go to a ratio of 25:1; however, a waiver must be obtained from the Nevada Department of Education (NDE)
- Reporting is expected by August 1st, February 1st and May 1st; to make sure the district is staying within the required ratios for full-day kindergarten
- District will review data for Success for All (SFA) for full-day kindergarten vs. ½ day kindergarten, along with Measures of Academic Progress (MAP) for student growth
- District will survey parents and teachers to see how they like full-day kindergarten

Mrs. Keema predicted that student achievement will increase; however, she stressed the importance of making sure the 1st grade teachers have a different rigor for students that will come to them.

Mrs. Keema reiterated that the program is Free; there is no cost to families. Fremont Elementary School and Seeliger Elementary School were going to have additional classes at no cost to families. Families that signed up for the fee-based program will not have to pay for the service; additional sections have been added for families. Phone calls were made to families inquiring about their interest in full-day vs. ½ day kindergarten.

On Monday, August 5, 2013 site administrators and office managers will attend training on the process of opening a school. Families still needing to register students for school can begin doing so on Tuesday, August 6, 2013.

Mrs. Keema provided a review of the schools, including the total full-day kindergarten teachers:

- Empire Elementary School – remains the same, as they have had full-day kindergarten
- Mark Twain Elementary School – previously had two kindergarten teachers; added 3 teachers for a total of 5. In having a list for their full-day kindergarten, they will use their portable classrooms for full-day kindergarten

- Bordewich Bray Elementary School – will add one teacher
- Fremont Elementary School – will add one teacher
- Fritsch Elementary School – will add one teacher
- Seeliger Elementary School – will add one teacher

In rolling-out full-day kindergarten in the district, phone calls to parents with registered students have been made, information was presented at the July 9, 2013 School Board meeting, Nevada Appeal has been contacted, all parents in the district will receive a phone call, the information will be displayed on the marquee and/or banner and a flyer, translated in Spanish will be posted on the website, along with providing copies to our community partners. District staff has reviewed the site locations and additional material will be ordered as soon as possible.

Mr. Reynolds asked for an explanation on the numbers for Empire Elementary School. Mrs. Keema explained that the numbers at Empire Elementary School were similar to Bordewich Bray Elementary School. The information is based on numbers provided by Principals' at the beginning of June, 2013. Kindergarten registration began in March. Mr. Reynolds asked if there was a total number of potential kindergarten students in the community. Mrs. Keema did not have the information; however, in previous years, 1st grade totals were higher than the kindergarten total. As it relates to count day, Mr. Reynolds confirmed that kindergarten students are not considered a full student. Mr. Turley explained that kindergarten students are counted as .6% of a student.

Ms. Stowell confirmed that there will be no charge for full-day kindergarten at any school. In addition, Ms. Stowell asked if there was a need to have ½ day kindergarten in the future. Mrs. Keema explained that the district needs to provide the ½ day kindergarten option to families.

Mr. Cacioppo inquired about the school site for ½ day kindergarten classes. Mrs. Keema explained that Bordewich Bray Elementary School has enough students registered to have one class; however, after calling all ½ day kindergarten families, only one family wanted ½ day kindergarten. Based on the enrollment numbers, Mrs. Keema commented on the possibility of combining together the ½ day kindergarten classes at Fremont Elementary School and Seeliger Elementary School. Mrs. Keema commented on the updated numbers at Fritsch Elementary School; 21 students in each full-day kindergarten section, with a total of 23 that want ½ day kindergarten. Seeliger Elementary School has 23 and 24 students in their full-day kindergarten classes, with only 5 students wanting ½ day kindergarten.

Mrs. Wilke-McCulloch asked if the curriculum will be based on what has been used at Bordewich Bray Elementary School and will there be professional development for teachers that have been teaching ½ day kindergarten. Mrs. Keema explained that the Success for All (SFA) reading curriculum; Kinder Corner will continue to be used, as it is developmentally built for full-day kindergarten. The new teachers will receive two days of training, along with support from colleagues in the schools.

Mrs. Wilke-McCulloch inquired about the number of job positions in the district that have not been filled. She also wanted to know if there were any ½ day kindergarten teachers that do not want to teach full-day kindergarten. Dr. Jose Delfin, Associate Superintendent of Human Resources commented on the number of current vacant positions in the district. In addition to other vacant positions, there are kindergarten vacancies too. Mrs. Keema explained that ½ day kindergarten will be given preference. Principals have been asking staff for their preference.

INFORMATIONAL UPDATE ON THE BUDGET FOR FISCAL YEAR 2014

Mr. Anthony Turley, Director of Fiscal Services provided information on the impact full-day kindergarten will have on the general fund. Mr. Turley referenced a hand-out titled, "Full Day Kinder". Unlike other grant funds, this does not have a supplant feature; the district can replace general fund money, it is to be used for full-day kindergarten.

The hand-out identified areas that teachers are being paid for, using general fund money or being paid for out of Class Size Reduction (CSR). If the CSR is moved into full-day kindergarten funding, it creates additional units in CSR, where an additional general fund teacher can be pulled into; therefore, creating a savings. The total of the area identified in the hand-out is \$825,000. The award for full-day kindergarten was approximately \$925,000, with approximately \$292,000 for 4.5 units for Class Size Reduction. Of the 4.5 units, \$825,000 will benefit the general fund. Mr. Turley reported that there is not a need for new buildings; however, by adding classrooms, the district has a need for equipment and/or supplies for approximately \$40,000. As mentioned by Mrs. Keema in Agenda Item #10, there will be a need for curriculum, which has an estimated cost of \$50,000, which includes the Early Childhood program.

The district has identified a plan for Para-Professionals (Para-Pro's). As a district wide program, the district will need to decide on the number of Para-Pro's that will be provided for full-day kindergarten classes. The district is looking at a ratio of 2 teachers and 1 Para-Pro for each full-day kindergarten class.

Mr. Turley provided a summary of the impact to the elementary schools:

- Empire Elementary School – the ½ time Para-Pro being paid for from grant funds, will have to be paid for using money from the general fund
- Mark Twain Elementary School – currently has 3 Para-Pro's; 1 is paid for with grant funding, which will now have to be paid from the general fund.
- Fremont Elementary School and Seeliger Elementary School would both need to add a ½ time Para-Pro

Mr. Turley is estimating the maximum cost for adding the 2.5 Para-Pro's to be an impact to the general fund of \$90,000, leaving a balance of approximately \$645,000 available to spend on other programs and/or projects. Mr. Turley reminded the Board that some of the funds, curriculum, etc., will be one-time expenditures; however, there may be additional costs in the future. Mr. Turley noted that the district is limited on the number of full-day kindergarten students that could be enrolled during the first year.

Ms. Stowell asked if the funding for full-day kindergarten is available every year or just one time. Mr. Turley explained that full-day kindergarten is funded through this biennium. The Legislature has funded full-day kindergarten for several years. Mr. Turley believes that the funding for full-day kindergarten will be funded permanently. Depending on growth, etc. the district may need to supplement the funding received from the State with money from the general fund.

Mr. Turley provided information on possible Distributive School Account (DSA) allocation additions.

Revenue Allocation:

- Full-day kindergarten impact on the general fund - \$645,000
- DSA allocation adjustment - \$306 per student, which totals approximately \$2,250,000
- Total resources in addition to the original budget - \$2,895,000
- To avoid additional reductions for fiscal year 2015, staff is recommending a carry forward balance of \$1,680,000
- Available in fiscal year 2014 - \$1,215,000

The Management Team has worked on the proposal for spending the available funding for fiscal year 2014, which they believe would be the greatest benefit to students.

- Restore a district wide administrator - \$61,000; English as a Second Language (ESL) and Department of Justice (DOJ) compliance
- Budget for wireless upgrades for 1:1 mobile devices (one time expenditure) - \$500,000; continue implementation of program
- Restore custodial staff - \$135,000; increased square footage
- Keep district cell phones; emergency communication devices - \$50,000; ensure safety/security at sites
- Eliminate Pay to Participate - \$50,000; reduce burden to families in the district

- Field trips - \$10,000; implementation of Strategic Plan objectives
- Partially restore curriculum adoption funds - \$184,000; implementation of Strategic Plan objectives
- Partial restoration of CSR teaching positions to comply with Nevada Revised Statute (NRS) - \$225,000; 3 FTE's for fiscal year 2014

Mr. Swirczek inquired about the one-time increase of \$230,000 from the Race to the Top Grant. Mr. Turley explained that the savings from Race to the Top has been included in the contingency item of the budget. Mr. Swirczek asked for clarification on what Mr. Turley was seeking with this agenda item. Mr. Turley explained that the budget adopted at the May 15, 2013 Budget Hearing, implemented the plan presented in December, 2012 by Mr. Stokes. Alternatives were presented at that time; however, nothing was done then. At this time, discussions on the recommended budget may be presented.

Mr. Swirczek commented on the priority placement for elementary school counselors; priority 2. Mr. Swirczek asked that additional information be presented at the next budget presentation; what is the role of an elementary school counselor, how do they benefit students, families and teachers, etc. Prior to moving forward, Mr. Swirczek believes that a plan should be in place. He also commented on the possibility of splitting 3 elementary school counselors amongst the 6 elementary schools.

Mrs. Wilke-McCulloch asked Mr. Swirczek for clarification on what he would like to see regarding elementary school counselors. In addition to their job description, Mr. Swirczek would like information on how they are evaluated, what is the role of an elementary school counselor for Carson City, etc. Dr. Jose Delfin, Associate Superintendent of Human Resources explained that creating a job description is a collaborative effort with Educational Services. Mrs. Wilke-McCulloch explained that the Board is looking for consistency at each elementary school.

Mrs. Crossman also expressed an interest in seeing a job description for an elementary school counselor. Mrs. Crossman inquired about bringing the Race to the Top model to elementary school counselors and asked if it would impact the job of an elementary school counselor.

Mr. Swirczek commented on acceptable national standards for elementary school counselors. He also stressed the importance of student achievement and success. Mr. Swirczek suggested that nationwide information on what an elementary school counselor does in helping students be gathered and provided at a future Board meeting.

Following the elementary school counselor presentation of their job description, Mr. Cacioppo spoke with several teachers to learn more about their job duties. He found varying opinions from the teachers he spoke with.

Ms. Stowell inquired about the restoration of a district-wide administrator for \$61,000 vs. the total included at the May 15, 2013 Budget Hearing; \$125,000. Mr. Turley explained that the change reflects the partial funding from grant funding; \$61,000. Ms. Stowell confirmed that the terminology, Strategic Plan is the same as Empower Carson City 2017.

Mrs. Keema provided additional information regarding the district-wide administrator; ESL program director, in the DOJ agreement, the district has to show continued commitment to the position from the general fund. The position has slowly been moved into the general fund; previously split from Title II for training and Title III for program direction. The Race to the Top Grant requires all secondary teachers to be trained, which is more than required by the compliance agreement. Therefore, the position can be kept in training funds due to ongoing training.

Mr. Turley noted that the district believes in the structure for Race to the Top. At the completion of the Race to the Top Grant, the district does not want to eliminate the structure that has been created for student achievement. When the Race to the Top district funding is eliminated, the district will have to complete the structure already in place. Mr. Turley stressed the importance of keeping the long range plan in mind as the procedures are developing. Mr. Turley explained that

the \$500,000 Wi-Fi expense is a one-time expense. There are additional one-time expenses that support the implementation of the Strategic Plan, that do not lock the district into permanent expenditures.

From previous meetings, Mrs. Crossman recalled how the budget identified the reduction of one district-wide administrator. Mrs. Crossman commented on the resignation of Mrs. Christine Butson, ESL Administrator and asked if it had to be that position that was reduced; keep that position and reduce another administrative position.

Mr. Turley explained that there were two; a district-wide administrator and Professional Development Center (PDC) administrator. At the time, the district-wide administrator had not been identified; however, when the ESL Administrator resigned, district staff focused on that position, while looking at other way to fulfill the commitment to the DOJ. Since the additional funding became available, district staff believes it is important to keep the administrative position.

Mr. Swirczek asked district staff to provide a recommendation so that discussion and possible action could be accomplished. Mr. Turley explained that if an amended budget were presented tonight, it would include staff recommendations that equal \$1,215,000.

Mr. Stokes explained that district staff reviewed the list from the December 15, 2013 meeting because of the impact it had on programs and employees. In reviewing the list, they were looking to identify items that would impact the most students and a good starting point to create a plan to recommend to the Board. The recommendation presented is the result of the information reviewed by district staff. Mr. Stokes thought the best approach would be to provide recommendations vs. a chaotic situation of deciding where to spend the \$1,215,000. Mr. Stokes explained that due to need and timing, some decisions have already been made, i.e.; due to lockdown situation at Carson Middle School, Mr. Stokes decided to keep the district cell phones and also to look for ways to improve them, high school Fall sports meetings have occurred, therefore to benefit families the decision was made not to have families pay to participate. Mr. Stokes believes the other items presented are worthy of consideration as the next process begins and will put forth the effort into researching the duties of elementary school counselors. In addition, Mr. Stokes believes that by providing the information, it would allow Board members the opportunity to agree or disagree, while allowing for explanations as to why they are listed. Mr. Stokes recognized the important role Board members had in the budget process that began in the Fall, and believes it is important to have their assistance in placing items back into the budget.

Mrs. Wilke-McCulloch reiterated the purpose of the agenda item; share thoughts if there are any concerns with the recommendations and/or make additional suggestions of items that they would like to see prior to adopting the final amended budget for fiscal year 2014.

Mr. Cacioppo commented on the number of Para-Professionals for full-day kindergarten and asked how it relates to the items identified for partial restoration. Mr. Turley explained that the aides were discussed during the first full-day kindergarten presentation. They are accounted for outside of the DSA Sheet. Mr. Turley noted the importance of establishing a standard for the district. Schools that believe their demographic information; at-risk population, free/reduced lunch program, etc., have funds available that can be used to supplement what the district does. If Empire Elementary School class sizes increased to 25, and they decide they need a Para-Pro per classroom, that can be accomplished through grant funding. Through Title I funding, four schools have access to the funds. Mr. Turley explained that the district modified the Nevada Plan; 22:1 ratio for grades 1st, 2nd and 3rd. The restoration of teachers would allow the district the opportunity to align with the Nevada Plan. The plan presented in December, 2012, reflected a reduction of 7 teachers at the elementary school level. The district was planning a staggered approach of restoring teachers; 3 in fiscal year 2014 and 4 in fiscal year 2015. Mr. Cacioppo inquired about the possibility of having any flexibility. There has not been an aide in the ½ day kindergarten classes; they have been split between classrooms. Mr. Turley commented on having the assurance that funding is used appropriately. Mrs. Crossman provided an example of her children having an aide in the ½ day kindergarten vs. not having one. In the future, Mrs. Crossman would like to look at having an aide in each kindergarten class.

Mr. Reynolds commented on the number of people that will be coming into the district for employment positions; more than there has been in the last several years. Mr. Reynolds asked if the district had a comfort level with the resources that will be required for initial trainings, etc. Dr. Delfin believes the professional development given over the last several years to certified staff; Teachers of English to Speakers of Other Languages (TESOL) and High Quality Sheltered Instruction (HQSI), has been beneficial. Dr. Delfin commented on the number of changes that have taken place in Nevada; instruction, leadership, new evaluation tool, etc. Dr. Delfin commented on the district being at capacity and running at full throttle to ensure that the best interest of kids is always at the forefront, so they are prepared to learn by giving staff the tools they need to move forward in this new age learning. As a learner centered organizational, the district has seen additional challenges. Dr. Delfin is confident in the district's ability to move forward. Dr. Delfin expressed his appreciation in working with the district office staff and the ability to make decisions with members of the Board, community, and district staff.

Mr. Reynolds asked if there was a need to use some of the money for training. Mrs. Keema explained that there is a budget within full-day kindergarten for curriculum, material and training. The district has a new hire program, where all new hires in the first year are trained on the evaluation tool, classroom discipline expectations, Teach for Success (T4S) model, SFA, etc. In addition, they will receive math training for the new Common Core State Standards (CCSS) for staff that have changed grade levels. In year two, they receive training in HQSI; specialized techniques for working with English Language Learners (ELL) students. This year's challenge will be to support the teachers that have moved from one grade to another, due to different standards. During the scheduled professional development days, teachers will have time to collaborate within their grade level; share ideas, lesson plans, etc. Mrs. Keema explained that professional development funding is available with the Title II grant, as well as within full-day kindergarten funds.

Mr. Turley noted that a TESOL endorsement is preferred for each certified new hire.

Mrs. Wilke-McCulloch inquired about looking into the possibility of hiring a Public Information Officer. Mr. Stokes concurred with Mrs. Wilke-McCulloch's suggestion of having a Public Information Officer. Mr. Turley explained that the Public Information Officer would serve as 1 FTE. Mrs. Wilke-McCulloch suggested having 2 FTE's with a partial restoration of class size reduction and 1 Public Information Officer. Mr. Stokes commented on the number of opportunities. Mr. Stokes reminded everyone that the Wi-Fi expenditure of \$500,000 is a one-time expenditure that is needed to fully implement the 1:1 mobile project. Once the Wi-Fi is installed, there may be money available in year two of the budget cycle that could be used in another way.

Mrs. Wilke-McCulloch asked Board members for their preference on when they wanted to finalize the budget for fiscal year 2014; July or August, 2013.

Mr. Swirczek would like to have another budget presentation during the July 23, 2013 Board meeting. Mr. Turley explained that the budget for fiscal year 2015 could be impacted if projections do not come through as expected.

Mr. Reynolds noted that changes will still take place in fiscal year 2015.

Mr. Swirczek noted the differences between this meeting and the May 15, 2013 budget hearing; through a motion, specific direction could be given to district staff. Mr. Turley explained that Board members could not take a vote tonight; however, if the whole Board wanted to move in a different direction, district staff would prefer to have that information tonight in preparation for the July 23, 2013 Board meeting.

Mrs. Wilke-McCulloch concurred with Mr. Turley.

Mr. Swirczek deferred to Mr. Pavlakis for direction. Mr. Pavlakis confirmed that the Board cannot take action on a specific direction; however, administration is seeking to determine if the Board has a problem restoring a custodian, field trips, etc. In preparation for the July 23, 2013 Board meeting, district staff would like to hear about items they would like to have included in the next budget presentation. Mr. Swirczek would also like to have information on a Public Information Officer. Mr. Swirczek stressed the importance of getting information out to the community about the things that are happening in the district. He also asked that information on the job of an elementary school counselor be brought back and asked for suggestions on what district staff would give up if the Board decided to restore the elementary school counselors.

Mr. Turley reiterated that the presentation from district staff outlines what they would present for consideration. In addition, the district is not opposed to the suggestion of hiring a Public Information Officer, however based on the current budget and information already presented; district staff had concerns with bringing this topic up for the first time. Mr. Turley shared several concerns; when the budget presentation is agendaized to take action, a Resolution would also be included and if action is not taken on the Resolution as written, the agenda item would be postponed and would have to be presented at another meeting.

Mr. Reynolds asked for clarification on making changes to a Resolution. Mr. Turley explained that if not approved, changes would be noted and another Resolution would be presented at another meeting. Mr. Turley explained that there is no deadline on when the budget has to be amended and his preference is to present a budget and Resolution that is acceptable by the Board.

Mr. Stokes explained that at the direction of the Board, a Resolution can be modified and Board action can be taken on the Resolution with the changes noted.

In moving forward, Ms. Stowell suggested that information on a Public Information Officer be included on an agenda for a future board meeting.

Mrs. Wilke-McCulloch reminded Board members of the fiscal implications a Public Information Officer has on the budget.

Mr. Swirczek agreed with Ms. Stowell and commented on the possibility of having students involved in district public relations. He would also like to talk about how this could be accomplished now; community partners, etc.

Mr. Cacioppo commented on the dollar amount associated with restoring custodial staff; \$135,000. He also clarified the number of custodians per square footage; 3. Mr. Turley explained that the priority level is 1 and the number of custodians is 3. Due to the additional square footage, Mr. Turley commented on possible difficulties staff might have in meeting the needs of the sites. When students are not healthy and in school, they are not learning and achieving; therefore, district staff believe this is a priority item.

Mr. Swirczek commented on the possibility of outsourcing custodial services. Mr. Turley explained that there are special circumstances; deep cleaning in the summer time when someone could be brought in to help with these types of items. At this time, custodial staff has a difficult time taking their leave due to the needs in the district. Mr. Turley stressed the need for restoring 3 custodians.

Mrs. Wilke-McCulloch asked if there is additional square footage due to full-day kindergarten. Mr. Turley explained that a couple of portable classrooms will be opened up; therefore, there will be a little cleaning that will be necessary.

Mrs. Wilke-McCulloch noted that another budget presentation will be presented during the July 23, 2013 Board meeting.

DISCUSSION AND POSSIBLE ACTION ON THE PROCESS TO BE USED TO COMPLETE THE SUPERINTENDENT'S EVALUATION FOR THE 2013 CALENDAR YEAR

Mr. Reynolds reminded Board members that during the Superintendent's evaluation in March, 2013, the necessity to establish the framework for the 2013 evaluation was discussed. Mr. Reynolds noted that any changes made in the contractual evaluation needs to be agreed upon with Mr. Stokes. In addition, Mr. Reynolds believes the best time to complete the evaluation is in November, as the current school year is in progress and information from the previous school year is usually available. Mr. Reynolds also noted another consideration for completing the evaluation in November; in the event of a negative evaluation that could possibly cause a change, one would not want to wait until March or April to complete the evaluation. Mr. Reynolds asked Board members to share their thoughts regarding the proposed timeline.

Ms. Stowell commented on information in the bylaws and/or policies that referred to the evaluation being completed in March. Mr. Stokes explained that the contract usually includes the timeline as to when the evaluation will be completed. Mr. Reynolds explained that contractually, the evaluation is due by the end of the year.

Ms. Stowell recommended that some of the evaluation tools included in the Strategic Plan be reflected as the goals and objectives within the evaluation.

Mrs. Crossman thanked Mr. Reynolds for the information provided in the Board packets. In addition, Mrs. Crossman expressed an interest of incorporating language into the evaluation format that identified a number ranking for each category.

Mr. Swirczek suggested that the framework provided by Mr. Reynolds be used and that the Strategic Plan be included. If an item is not covered, make necessary changes and incorporate them into the document. Mr. Swirczek asked Mr. Stokes if he was in agreement with the suggested framework. Mr. Stokes believes most items are ones that the Superintendent should be doing. Mr. Stokes referenced previous discussions related to identifying a specific number to a goal; is it a fair measure that a Superintendent should be held to. Mr. Stokes is in agreement with the suggestion of including items from the Strategic Plan; building student wellness through a health center, community partnerships, etc. For specific items, Mr. Stokes noted that he should be able to provide evidence that the district is moving towards accomplishing those goals. Mr. Stokes commented on the importance of knowing any specific goals identified by the Board.

Mr. Swirczek commented on a presentation that will be made at an upcoming Board meeting; measurement indicators and timelines of the Strategic Plan. The information will consist of the number of community partnerships at the schools, number of extended programs, etc. Mr. Swirczek believes the document presented should serve as the base for Mr. Stokes' evaluation. In addition, Mr. Swirczek commented on the importance of going forward with the Strategic Plan.

Mrs. Crossman commented on the number of areas included in the current evaluation format and asked if the Strategic Plan should be an additional item or if goals should be taken from the Plan and included within the identified areas.

Mr. Swirczek commented on the presentation that will be made during the August 13, 2013 School Board meeting, followed by several Board members getting together to draft an evaluation format, which would be presented to the Board.

Mr. Cacioppo expressed his agreement of incorporating the Strategic Plan with the evaluation format, along with completing the evaluation in November. Mr. Cacioppo would like to have the evaluation document finalized in October in preparation for the November evaluation.

Mrs. Wilke-McCulloch expressed concerns with not previously having the evaluation form prior to November.

Mr. Pavlakis explained that one Board member can meet with Mr. Stokes to create an evaluation document and that it can be brought back to the Board for comments and/or approval.

Mr. Reynolds volunteered to meet with Mr. Stokes to work on the evaluation document.

Mr. Reynolds commented on two sides; day to day and/or month to month operational job that a Superintendent should be doing vs. specific goals related to what is going on in a school district. The Strategic Plan and the accomplishments being made now would fall within specific goals. Mr. Reynolds believes an evaluation document should consist of two pages; identify how well the person is doing in expected operational areas and how is the person doing with specific goals.

Mrs. Wilke-McCulloch asked that additional comments or suggestions be sent to Mr. Reynolds.

Ms. Stowell commented on the number of subjective topics and suggested that the evaluation document include fewer subjective topics and more objective.

Mrs. Wilke-McCulloch reminded Board members that a motion was needed to approve November as the date to complete the Superintendent's evaluation. Mr. Swirczek moved on the suggestion made by Mrs. Wilke-McCulloch. For discussion purposes, Mr. Reynolds seconded the motion.

Mr. Reynolds commented on the need for a possible change within Mr. Stokes' current contract agreement. Mr. Reynolds noted that based on the current motion, Mr. Stokes' contract cannot be changed.

Mr. Steve Reynolds amended the motion that was previously stated, seconded by Mr. Ron Swirczek, **that the Carson City School Board of Trustees propose a November evaluation for the Superintendent.** Motion carried unanimously. (Mrs. Conrad was not present for the vote.)

APPROVAL OF CONSENT AGENDA

It was moved by Mrs. Laurel Crossman, seconded by Mr. Ron Swirczek, **that the Carson City School Board of Trustees approve consent agenda items (A), (B), (C), (H), (J) and (K) as submitted.** Motion carried unanimously. (Mrs. Conrad was not present for the vote.)

For the purpose of confidentiality, Mr. Stokes explained that the outline for consent agenda items has changed; it has basic information, name, date, etc.

REQUEST FOR FUTURE AGENDA TOPICS

Present agenda items to Mr. Richard Stokes or President Lynnette Conrad.

Mrs. Crossman asked that Regulation 519.8 Standard Student Attire be reviewed at the next Board meeting. Mrs. Crossman expressed concerns with how often a policy is reviewed for changes and/or input from the schools. Mrs. Crossman believes it is time to review the policy.

Mrs. Stowell would like to see information on marketing the district.

ANNOUNCEMENT OF MEETINGS

The next regular meeting of the Carson City School District Board of Trustees will be on Tuesday, July 23, 2013.

ADJOURNMENT

There will be no further business to come before the members of the Board in public meeting; Vice President Wilke-McCulloch declared the meeting adjourned at 9:07 p.m.

Ron Swirczek, Clerk

Date